Research Grants General Information

Grant Programs for Students, Postdoctoral Trainees, and Early Career Research Scientists:

Collection Study Grants, Lerner-Gray Marine Research Grants, and Theodore Roosevelt Memorial Grants

Seed research grants are available for students and young professionals intending to do field-based research, as well as to use the AMNH collections. These include:

- Collection Study Grants
- Theodore Roosevelt Memorial Grants
- Lerner-Gray Grants for Marine Research

COLLECTION STUDY GRANTS PURPOSE

Collection Study Grants provide financial assistance to enable pre-doctoral and early career post- doctoral investigators to study the scientific collections at the American Museum of Natural History (AMNH). These collections represent the fields in the divisions of Anthropology, Invertebrate Zoology, Physical Sciences (Astronomy, Earth and Planetary Science), Paleontology, and Vertebrate Zoology. **The visit must be arranged through and sponsored by an American Museum of Natural History Curator.** Projects of four days or longer are encouraged.

Collection study grants are awarded on a one-time basis. Persons in zoology and paleozoology requiring a greater amount of funding than $1500 should instead apply to one of the following:

- The Frank M. Chapman Memorial Fund*(supports research in Ornithology)*
- The Lerner-Gray Fund for Marine Research
- The Theodore Roosevelt Memorial Fund *(supports North American fauna research)*

Note: Ornithology proposals are only accepted by The Frank M. Chapman Memorial Fund.

This program is not available to investigators within daily commuting range of the American Museum of Natural History (i.e., "Tri-State" area).

Collection Study Grants Funding and Duration

- Projects of four days or longer are encouraged.
- Awards are made in partial support of travel and subsistence while visiting the Museum; the amount of the award ranges from $500 to $1500.
- Housing support is limited to $100/day.
- Funds are available and must be used between July 1 of the application year and June 30 the following year. *(ex.: For a successful proposal submitted May 1, 2023, funds will made available from July 1, 2023 to June 30, 2024).*

Collection Study Grants Deadline

- **May 1, 2023, 11:59pm Eastern Standard Time** for all AMNH divisions

COLLECTION STUDY GRANTS INSTRUCTIONS

There are 9 parts to the application process; all are required and must be completed by **11:59pm Eastern Time on May 1, 2023**.

1. Personal Background
2. Biographical Information
3. Academic History
4. Research Grants Application
5. Research Grants Documents to Upload *[project description, CV, optional supplemental material]*
6. Budget Form
7. 1 AMNH Curator-Sponsor Support endorsing your visit
8. Signature
9. Review

For assistance with the application process, you may contact fellowships-rggs@amnh.org.

Research Grants Application:

Application Page

1. Select Program (Collection Study Grants)
2. Select the science division(s) related to your project.
3. Include a Project Title

4. List the AMNH collections, special facilities, and/or other resources you plan to use (if applicable)
5. For your visit to AMNH, provide names of one or more AMNH curators with whom you will collaborate.
6. Designate that the location of your proposed work is "AMNH Collections".
7. Indicate if you previously received a grant or fellowship from AMNH. Provide the name of the grant/fellowship you were awarded, the project title, and the year.
8. Indicate the duration of the grant requested (the grant may be spent between July 1 of the application year and June 30 of the following year, and must be fully expended during that period)

Research Grants Documents to Upload:

All documents should be submitted in PDF or word processing format. Other options—not preferred unless necessary to preserve information or functionality—include presentations (.ppt, .pptx, and .wdp) and image formats (bmp, .gif, .jpg, .jpeg, .png, .tif, and .tiff).

Project Plan

Your Project Plan must include the narrative and citations:

- Title of Project
- Proposed dates of visit to collections
- Project description narrative: 2 pages maximum
- Citations: 1 page maximum

Narrative Formatting Specifications

- **Font**: A font size of 12 points is strongly preferred. A font size of 10 points may be used for mathematical formulas or equations, figures, table or diagram captions, and when using a Symbol font to insert Greek letters or special characters, as long as the information is readable. Lines should be single-spaced.
- **Margins**: Margins, in all directions, must be at least an inch.
- **Columns**: Use only a standard, single-column format for the text.
- **References**: When references are cited, reference information is required. Each reference must include the names of all authors (in the same sequence in which they appear in the publication), the article and journal title, book title, volume number, page numbers, and year of publication. If the document is available electronically, the website address should be included.

Curriculum Vitae

Supplemental Material (Optional)

- Up to 1 additional document that you think will support your application (e.g., publications)
- There is a limit of 1 additional document *maximum*

Budget Form:

Prepare a budget itemizing **only** those anticipated expenses to be covered by the grant and associated with your proposed project.

- Awards are made in partial support of travel and subsistence (not including meals) while visiting the Museum.
- The amount of the award ranges from **$500 to $1500**.
- Housing support is limited to $100/day.
- Indicate any additional supplies that you will need in order to conduct your work.
- Complete and include a brief budget justification.

Curator-Sponsor Support (one):

Contact Curator from AMNH to discuss your project and potential support. **If they agree, please submit their contact information in the "Recommendation" section and let them know that an email request will be sent directly to them asking them to confirm that they will sponsor your visit via the recommendation system.**

It is the applicant's responsibility to follow up with their sponsor and ensure that they submit the letter on time.

An email will be sent directly to your recommenders. You will not be copied. Be sure to advise your recommenders of the expected email and the deadline for submission of their recommendation. If you need to make a substitution later, please notify us at fellowships-rggs@amnh.org.

Visa and Tax Information:

- If you are awarded a grant we will ask to you complete a W-9/W8 tax form. Typically, taxes will NOT be withheld, but we must have this form for the IRS.
- **If you are an international scholar, we can assist you with a J-1 visa if you request it. You may also use a B-1 Business visitor visa to visit the collections, if**

your visit is less than 9 days at any single institution. You can visit multiple institutions during the 30 days of the visa. However, you cannot use the B-2 Tourist visa because we are not allowed to pay an honorarium on that visa.

- At the end of the project we require a 1-2 page report on your activities at the AMNH.

If you have questions related visas, contact fellowships-rggs@amnh.org.

Reminders to ensure completion:

Be sure you...

- Fill out the required fields
- Indicate division(s) related to you project
- Provide project description
- Provide a budget with totals and justification
- Provide a CV
- Contact your AMNH sponsor